



Eric Holcomb, Governor
State of Indiana

Division of Disability and Rehabilitative Services
402 W. WASHINGTON STREET, P.O. BOX 7083
INDIANAPOLIS, IN 46207-7083
1-800-545-7763

To: Division of Disability and Rehabilitative Services Day Services Providers
From: Cathy Robinson, Director, Bureau of Developmental Disabilities Services
Re: Release of HCBS Non-Residential Site Assessments
Date: October 12, 2018

In preparation for the October 23, 2018, mandatory training session for approved Bureau of Developmental Disabilities Services providers of Non-Residential Home and Community Based Services, Division of Disability and Rehabilitative Services will begin distributing the completed Non-Residential Site Assessments to providers beginning October 16.

A copy of the completed site assessment along with the remediation tool will be emailed to the CEO of each site location. Requirements for initial compliance will be outlined within the attachments and remediation tool. Non-residential waiver service providers are asked to ensure that DDRS has accurate and up-to-date contact information for the CEO of your agency. If an update is required, please submit a JIRA ticket prior to October 15, to ensure timely receipt.

Release of the site assessment prior to the webinar will allow providers an opportunity to review the completed assessments and remediation tool in order to formulate questions to present during the live webinar. DDRS requests all questions be held until the presentation.

The training sessions will explain in detail the next steps of the remediation process as outlined in the DDRS section of the [HCBS State Wide Transition Plan](#). The HCBS Final Rule ensures that settings where services are provided are integrated in and support full access to the greater community.

The agenda will include an explanation of the site assessments, expectations of non-residential sites, the remediation process, timelines and tools that will be used. If unable to attend the live webinar, it will be recorded and posted on the [HCBS Final Rule Statewide Transition Plan webpage](#) for viewing at a later date. Additional information on the Final Rule can also be located there.

Mandatory Webinar for Providers (Specific to Non-Residential Providers Only)

To participate in the webinar on **Tuesday, October 23, 2018, at 9 a.m. EDT**, please log onto URL:
<https://Indiana.AdobeConnect.com/bdds>

- Participants will sign in as a guest using their name.
- Audio will be voice over internet, so participants will need to use speakers or headphones to hear the presentation.



- Do not log into the webinar using Citrix or Virtual Private Network (VPN). These services will not be able to playback audio.

Prior to the webinar, please check your organization's connection to ensure it has latest updates and add-ins. To do so, please go to

https://indiana.adobeconnect.com/common/help/en/support/meeting_test.htm